

American Legion Auxiliary

Department of California

Your Unit Name and # Here

Year Here

**Event Recap Sheet**

Name of Event Here

Event Date

**INCOME:**

 Number of Tickets Sold - # x Ticket Price = $ $

 Total Income: $

**EXPENSES:**

 List all receipted expenses here $

 Less Total Expenses: $ $

 Net Profit (or Loss) $

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List In-Kind Donations Here:

 Merchandise & Value $

Member Non-Cash Donations $

 Total Value In-Kind Donations:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and Title of Person Preparing this Report

Copy to President, Secretary, Treasurer, and Event/Program Chair

11/2022