



Department of California
District 28

Minutes
Executive Committee Meeting
August 20, 2023

The District 28 Executive Committee meeting was called to order by President Rebecca Glenn (694) at 9:07 AM on Sunday, August 20, 2023, at Post 694. Rituals were recited.

Fourteen officers, eighteen chairmen, six Past District Presidents, and seven Unit presidents answered roll call.

Secretary Susan Baker (694) advised that the reading/approval of the minutes of the general meeting of May 21, 2023, was tabled until the next general membership meeting on September 17, 2023.

Treasurer Sherryl Panek (694) gave the Treasurer's report, noting that income for May-June 2023 totaled \$1,524 and expenses for that same period totaled \$2,905.13. Ending checkbook balance on June 30, 2023, was \$15,218.74. A first reading of the proposed 2023-24 budget was held, and it was noted that this preliminary budget indicates that the District would once again be operating on a deficit of (\$1,242.00). Members agreed that we cannot continue this trend, and it is going to be necessary to do some fundraising to help offset expenses. Members discussed areas where income could be increased, specifically D28 Standing Rule #6. It was determined that the .50 per capita fee cannot be changed because it is in the Department Standing Rules under Districts: #1. However, the membership standing fee could be increased to generate more revenue for the District. After a lengthy discussion, on a motion by Sherryl Panek and seconded, members approved amending Standing Rule #6 to read:

6. The District **will** assess each Unit a fee in accordance with their membership standings as shown in the recent convention Book of Reports as follows: Up to 100 members, **\$25**; 101 **through** 200 members, **\$30**; 201 **through** 300 members, **\$35**. For each 100 members **over** 300 **add \$5**. This contribution will be placed in the General Fund and used to finance District expenditures. The Treasurer will also include the District per-capita at \$.50 per member and notify each Unit prior to the first District Meeting. **(August 2023)**

Revised Standing Rule #6 is effective beginning with the 2023-24 year. The change in Unit assessment fees will increase the 2023-24 General Fund Income line to \$1,053.50.

Discussion was also held regarding the possibility of the District retaining ten per cent of fundraising event income for other veteran programs. There was consensus among members that the percentage would help to offset budget deficits.

On a motion by Sherryl Panek and seconded, members approved the first reading of the 2023-24 budget as amended. The amended proposal will be presented to members for approval at the September general membership meeting.

There were no bills submitted for approval/payment.



Program Changes: Code changes were presented by program chairmen as follows: Americanism, Auxiliary Emergency Fund, Chaplain, Children and Youth, Community Service, Constitution/Bylaws, Education, Girls State, Historian, Junior Activities, Leadership, Legislative, Membership, National Security, Past Presidents Parley, Public Relations, and Veterans Affairs and Rehabilitation. Please visit the Department website to download the current Department Code sections for all programs.

Review of District 28 Constitution and Bylaws, Standing Rules - Chairman Susan Baker (694) requested that the review of these documents be tabled until the September general meeting and members concurred.

2023-24 Membership Goals – Chairman Kimberly Stuhler (41) announced the Unit membership goals for 2023-24 as follows:

- Unit 31 – 215
- Unit 41 – 40
- Unit 69 – 43
- Unit 81 – 53
- Unit 512 – 64
- Unit 589 – 45
- Unit 591 – 94
- Unit 593 – 138
- Unit 694 - 152

President Rebecca Glenny (594) gave her report noting that:

- 2023-24 Unit Visits - Unit 81 has scheduled Rebecca's official visit for October 5, 2023. All other Units need to schedule their official visits as soon as possible.
- District Calendar - The next District 28 general membership meeting will be held on September 17, 2023, at the Post 593 Senior Center, 9 AM.

Other meeting dates are as follows:

- ✓ October 8, 2023, PPP Fall Meeting, Post 694, 1:30 PM – Due to a scheduling conflict at Post 694 this meeting was changed from October 1st. Motion by PPP Chair Esther Le Pore and seconded, date change approved.
- ✓ D28 Meeting - November 19, 2023, Post 41, 9 AM
- ✓ D28 Meeting - January 14, 2024, Post 694, 9 AM – Department President's Official Visit
- ✓ D28 Meeting - March 24, 2024, Post 512, 9 AM
- ✓ D28 Meeting May 19, 2024, Post 81, 9 AM
- Project Hero – On a motion by Molly Smith (589) and seconded, members approved a District donation in the amount of \$200 to Project Hero for the purchase of food and supply items for the dinner that District 28 hosts for the participants, to be held at Post 512 on Monday, October 16, 2023. Units are asked to make donations in order to keep event costs low.
- Unit Audit Reports for Fiscal Year 2022-23 due to Rebecca by September 30.
- State and Federal Tax Filing copies are due to Rebecca by September 30.
- Unit Checklist Form will be found on the Department website and is in the Unit packets.



- Donation/Payment Transmittal form will also be found on the website and is in the Unit packets. Send these donations directly to the Department Treasurer at the address provided on the form.
- Be The One – Quilt Fundraiser Tickets – See Rebecca to purchase tickets. Handmade quilt will be awarded to the lucky winner at the January DEC in Sacramento. Tickets are \$5.00 each, and the proceeds will go toward Department President's special project – Be The One.
- Audit Committee Vacancies – Robin Falkenberg (512) and Holly Darsch (41) volunteered to fill these positions.

Unit Reports – Tabled until the September general membership meeting.

Communications - No communications to be read to members.

Unfinished Business

- Secretary Susan Baker provided each member with a copy of the 2023-24 District 28 Roster and Telephone Contact List, and asked that anyone needing to update their contact information should see her after the meeting. Susan reminded members that these lists are not to be shared with outside individuals, groups, or agencies.

New Business

- Hospital Rep Connie Raya (694) shared with members the wish lists she received from the Palo Alto and Menlo Park VA facilities. Connie asked Units to consider making donations based upon the items needed.

The next District 28 general membership meeting will be held on September 17, 2023, Post 593 Senior Center, at 9:00 AM.

There being no further business the meeting was adjourned at 11:53 AM.

Susan Baker, Secretary
ALA District 28